



SHOREWOOD PUBLIC LIBRARY BOARD OF TRUSTEES PERSONNEL COMMITTEE

January 29, 2026 Meeting Notes

Present: Committee Chair Kara Espera, Trustee Patrick Linnane, and Director of Library Services Hayley Johnson

Excused: Trustee Anjum Alden

Call to order: Committee Chair Espera called the meeting to order at 3:36 PM.

Statement of Public Notice: Director Johnson confirmed that the meeting was properly noticed and posted according to law.

INFORMATION: Director of Library Services Evaluation Process

Committee Chair Espera, Trustee Linnane, and Director Johnson reviewed questions that were utilized for the 2023 Director of Library Services self-evaluation. These questions were also utilized to collect feedback from the full Shorewood Public Library Board of Trustees. Committee Chair Espera was new to the Personnel Committee when she joined the Shorewood Public Library Board of Trustees, and was unsure of how the questions were developed and where they came from.

The Director of Library Services position description was also reviewed. Committee Chair Espera and Trustee Linnane agreed that the questions should match the Director of Library Services position description. (The position description may also need to be reviewed and updated to accurately reflect current responsibilities and tasks.)

While some of the categories and questions may be relevant and useful moving forward, Committee Chair Espera and Trustee Linnane agreed to edit the questions using a shared Google Doc. The edited and updated questions will be shared with the full Shorewood Public Library Board of Trustees at the Wednesday, February 11, 2026 meeting.

Adjournment: The meeting was adjourned at 4:36 PM.

Recorded and submitted by Director of Library Services Hayley Johnson on the 29th day of
January 2026